

The Publishing Process - From Proposal to Publication

Proposal

When you submit a proposal we discuss it in-house at our editorial meeting and if we're happy with it we will send it on to the appropriate academic editor of the book series or an external reviewer. To ensure the smooth progression of your proposal through our system please follow our guidelines for submitting a proposal. These can be found [on our website](#).

Contract

Once we have approved the proposal and have answered any queries we may issue a contract. We will agree a deadline for submitting the manuscript as well as other details such as estimated length of the book. Before a contract is issued we may ask to see sample chapters.

The Review Process

Once your manuscript is complete we will send it to be reviewed by an external reviewer or one of our academic series editors. They may suggest several revisions which must be completed before the manuscript can be accepted for publication. Once we have approved the final manuscript the book can go into production.

Production

Your manuscript will be copyedited and typeset and the proofs will be sent to you for checking. It is the editor's responsibility to contact the contributing authors if he/she feels that they need to be involved in checking the proofs, and to collate these amendments. Once all your corrections have been incorporated the manuscript will be sent to the printer. We do everything we can to make the production process as efficient as possible and Sarah, our production manager, is available to deal with authors' queries at every stage of the process.

Publication

Once your book has been printed and delivered to our warehouse we will let you know your book has been published and you will receive your author copies.

Marketing

We begin the marketing process as soon as you submit your final manuscript. We send out bibliographic information to various bibliographic databases and booksellers as well as organisations and individuals who may be interested in your book. Several months before publication we will finalise the prices, page extent and publication date and then we send out the finalised book data. Once the book is published we will send out review copies to relevant journals and promote the book in our catalogues and at conferences.

If you have any queries about the publication process, please email your commissioning editor or info@channelviewpublications.com.